



## WORK HISTORY

	Most Recent Position	Other Employment	Other Employment
Business Name			
Mailing Address			
City, State, Zip			
Phone Number			
Contact Number			
Your Position			
Wage			
Dates Worked			
Reasons For Leaving			

**Employment desired:** Full Time (Year Round) [ ] Part Time [ ] (circle # of days) 1 2 3 4

Seasonal: 6 day work week [ ] or 5 day work week [ ] Salary Required \_\_\_\_\_

Are you interested in an Internship? Yes [ ] No [ ]

Are you now employed? Yes [ ] No [ ] If so, may we inquire of your present employer? Yes [ ] No [ ]

Have you applied to this company before? Yes [ ] No [ ]

If so, what year? \_\_\_\_\_ Were you offered employment? Yes [ ] No [ ]

Do you know anyone who is currently or has in the past worked for this company? Yes [ ] No [ ]

If so, please note employee name: \_\_\_\_\_

## PERSONAL REFERENCES

Please list the names of 2 persons, not related to you, who can provide personal references:

Name		
Mailing Address		
City, State, Zip		
Telephone		

## YOUR JOB PREFERENCES

**Very Important. Please consider carefully.**

Preferred Shift \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_ Either \_\_\_\_\_ Both \_\_\_\_\_

Date you are able to start \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Last date you can work \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Please refer to the chart on the opposite page**

- Review this list of positions you feel you would be most interested in. Be sure to read the short job descriptions carefully.
- Mark any job(s) you might be interested in with an "x" in the appropriate column. Circle the "x" if you also have experience in this type of work.

**Note:** ALL JOBS OFFERED require excellent guest relations skills, the ability to work quickly and accurately, and the ability to work independently or in a team atmosphere, and be able to stoop, bend, and lift up to 50#. Other requirements are noted:

Position	Brief Job Description (a more complete job description will be presented if hired)
Chef	Extensive culinary skills, 3 years food service experience; responsibilities in menu pricing, food order, food & labor costs; expert knowledge of kitchen equipment and health codes (please attach resume)
Assistant Chef	Food handling experience; working knowledge of all kitchen equipment and health codes; assists head chef in all phases of kitchen operation
Cook	Food handling experience, presents food professionally and attractively, strong working knowledge of kitchen equipment & health code
Cook's Helper	Assists with basic food preparation; cleaning duties, dishwashing, garbage removal, able to learn kitchen equipment & health code
Food Server	Strong communication skills; ability to lift food trays; set & clear tables, able to calculate guest bills; has side work & cleaning responsibilities
Busperson	Set & clear tables with speed & accuracy; good communication skills; cleaning duties; dishwashing; garbage removal
Dishwasher	Cleans dishes, pots, etc; sweeps & mops floors; removes garbage; busses tables; operates dishwashing equipment in a safe & efficient manner
Maintenance	Knowledge of distribution systems for electric, water, gas, etc; maintains & operates A/C, heating, refrigeration & ventilation systems; responds to 24-hour emergency needs & repairs; maintain buildings & grounds (please attach resume)
Lawn & Grounds Maintenance	Tends grounds; operates machinery with safety & maintenance in mind, some garbage pick-up & removal
Bartender	At least 21 years of age; knowledge of bar supplies & recipes; strong communication skills; ability to calculate guest bills & balances cash register; cleaning & stocking duties
Host/Hostess	Strong communication & salesmanship skills; pleasing personality; greets, seats & serves guests; clears & sets tables; makes change, operates & balances cash register; cleaning duties
Entertainer	Musical skills; experience in public performance
Security	Must be 21 years old or older; knowledge regarding company policy & able to enforce same with guest and staff, work night hours
Manager Trainee	Assists management staff in all aspects of restaurant operations; works long hours; must be willing to learn all areas; often assigned to fill in wherever and whenever operation is short staffed
F&B Manager	Experienced in dining room, kitchen, and lounge operations; trains, schedules, orders, controls inventory, supervises staff, knowledgeable of health code & equipment (please attach resume)
Dining Room Manager	Experienced in all aspects of dining room operation; trains, schedules staff, implements food & beverage controls; excellent communication skills (please attach resume)
Accounting/Bookkeeping	Assists our corporate office personnel in handling the daily tasks of office duties and bookkeeping; bookkeeping experience preferred
Other	A variety of positions including Manager, Assistant Manger etc. are offered on occasion, usually by special announcement